



Meir Road
Normacot
Stoke on Trent
Staffordshire
ST3 7JG
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Email: office@alexandrajunior.co.uk

Dr Ralf Müller
Headteacher

8th July 2020

Dear Parents/ Carers,

We cannot wait to see all of our children again and we are very busy planning the safe return of everyone. As you are aware, the Government have outlined their plans to ensure that **all children are back in school in September, attendance will be compulsory.**

We are planning for our children to remain in their "bubbles" as we call them. In September each year group will operate as a bubble. We will make sure that children from different year groups / bubbles will be kept separate to decrease everybody's risk of infection during the school day, esp during break and lunch times.

As always, the safety of our children and our families are of paramount importance. In line with the guidance, we need to stagger the times of children entering and leaving school.

We have carefully considered how we can implement this safely at Alexandra Junior School and we wanted to give you as much notice as possible and we are therefore writing to you to make you aware of the start and end times of the school day in September.

We have ensured that there is no loss of learning time for our children. If they are starting school at a later time they will also be leaving at a later time. To aid settling in and getting used to the new routines we will return in phases.

Year Group	Start Day	Start Time	End Time
YEAR 3	3rd September	8:25am	2:40pm
YEAR 4	7th September	8:45am	3:00pm
YEAR 5	4 th September	8:35am	2:50 pm
YEAR 6	8 th September	8:55am	3.10pm

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- **It is absolutely essential that you arrive at the exact stated times.** If you arrive earlier, you must wait away from the school grounds. **If you are late, you will have to wait to collect your child as the next set of children will be leaving.**
- Should you have pupils at the Infants' school and times overlap, please take the Infant pupil first and the Junior child second.
- **Only one parent/carer must bring or collect children from school.** Where possible, please drop your child off by the gate.
- To avoid congestion and unnecessary close contact with other people, **please, follow our one way system and enter the grounds using the gate leading to the conservatory and leave using the gate passing the trim trail area as soon as you have collected your child.** (Should you need to speak to a member of staff, please call ahead for an appointment).

As we move into the holidays we would like to take this opportunity to thank our community for their support during these times and wish everyone good health and happiness. If you are planning on taking a holiday abroad, we will continue to follow the guidance set out by the government, which could mean that you and your family need to quarantine for 14 days after returning back to the UK.

- **If you are travelling abroad, please contact the school office on 01782 235377 so that we can discuss this with you.** This will help to ensure that everyone remain safe.

There is one last safety measure I want to mention. Please, sign up to the parent pay system as soon as possible if you haven't already done so. We want to be cash free by the 1st October so that our staff won't have to handle cash.

Thank you for your continued support.

Dr Müller

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