

My Ref: Stoke Primary S21 Apply  
Date: 03 September 2020  
Direct Dial: 01782 234598



Dear Parent/Carer,

### ADMISSIONS TO SECONDARY SCHOOL SEPTEMBER 2021

This letter relates to your child's transfer to secondary education in September 2021. An information booklet is also available on our website [www.stoke.gov.uk/admissions](http://www.stoke.gov.uk/admissions) which sets out the schools we have in the city and the process of how places will be allocated. Please read this before making your application.

The closing date for applications is **31 October 2020**. The most efficient way of applying for a school place is to apply on-line. This can be done via our website [www.stoke.gov.uk/admissions](http://www.stoke.gov.uk/admissions) from 3 September 2020 until the closing date of 31 October 2020. You can now nominate up to **five** schools on your application and should include the names of any maintained schools or academies you wish your child to be considered for. You can also nominate schools in any other authority. We strongly advise you to put down your nearest school to where you live, even if it is a 5<sup>th</sup> preference as many children in the previous academic year were given an offer of a school many miles from their home address as this was often the nearest school that had a place available after the allocations.

When you apply on-line, you will receive an email confirmation that your application has been successfully submitted. You will also receive an email on 1 March 2021 (if you request to receive one) informing you of the outcome of your application.

If you do not apply on-line, you will need to complete a paper application form. This can be obtained through your child's current primary school from the first week in October 2020. The form should be returned to your child's current primary school in advance of the closing date of 31 October 2020 and we will write to you on 1 March 2021 to let you know the outcome of your application.

If you wish to apply for a church aided school or academy, include the school on your application and provide any additional information that is required such as a baptism certificate. Please look at the school's specific admissions policy to determine the additional information required and to help you decide whether your application is likely to be successful. If you apply on-line this should be forwarded separately to the Admissions Team at the [admissions@stoke.gov.uk](mailto:admissions@stoke.gov.uk) email address.

Please find overleaf a list of dates and times of Stoke-on-Trent Secondary School and Academy Open Evenings. Should you have any further queries or questions about the admissions process, please email the Admissions Team on [admissions@stoke.gov.uk](mailto:admissions@stoke.gov.uk).

Yours faithfully

**Gillian Machin**  
**Admissions Manager**  
**Children and Family Services**

Please tell us if you need this letter in another format  
**contacting the council:**  
minicom: 01782 236037 telephone: 01782 234234  
text: 07786 200700 email: [Enquiries@stoke.gov.uk](mailto:Enquiries@stoke.gov.uk)  
**stoke.gov.uk**

## Stoke-on-Trent Secondary Open Evening Dates and Times\*

<b>Birches Head Academy</b>	Wednesday 23rd September	5pm-7pm
<b>Co-op Academy Stoke-on-Trent</b>	Thursday 24th September	4:30pm-7:30pm
<b>Haywood Academy</b>	Wednesday 30th September	6:00pm
<b>Ormiston Horizon Academy</b>	Thursday 17th September	6pm-8pm
<b>Ormiston Meridian Academy</b>	Wednesday 30th September	6:30pm-8:30pm
<b>Ormiston Sir Stanley Matthews Academy</b>	Wednesday 23rd September	6pm and 7:30pm
<b>St Joseph's College</b>	Thursday 10th September	7pm
<b>St Margaret Ward Catholic Academy</b>	Tuesday 22nd September	6:30pm-8:30pm
<b>St Peter's Academy</b>	Thursday 8th October	6:30pm-8:30pm
<b>St Thomas More Catholic Academy</b>	Thursday 17th September	6:30pm
<b>The Discovery Academy</b>	Thursday 24th September	5:30pm-8pm
<b>The Excel Academy</b>	Wednesday 16th September	5:30pm-8pm
<b>Thistley Hough Academy</b>	Thursday 17th September Thursday 15th October	5pm-8pm 4pm-7pm
<b>Trentham Academy</b>	Thursday 8th October	6pm – No Tours Available

\*Please note that the dates and times above are correct at time of going to print. Please check with any individual schools before you plan to visit.