



Thursday, 27th May 2021

Dear Parents and Carers,

The DfE (Department for Education) has issued guidance to schools regarding the process that schools should follow for Covid-19 cases over May half term. **The school will be closed the week beginning 31st May 2021.**

Summary of the guidance for reporting Covid-19 positive cases to school from the end of term:

Parents and carers of children who attended school in May should:

- Email school **only** if your child has developed symptoms within 48 hours of last attending school. (Before Monday 31st June).
- For the first 6 days after teaching ends (up to and including Thursday 3rd June): If a child or staff member tests positive then schools are asked to continue to support Public Health England with tracking and tracing to identify close contacts and advise self-isolation.
- We will contact you by letter via text and email if your child is identified as a contact. (not after 4th June)
- To report a case to us you should email headteacher@alexandrajunior.co.uk and we will be in touch as soon as possible.
- Should symptoms develop after 48 hours of last attending school, (after Sunday 30th May 2021) do not contact school – get tested and NHS Track and Trace will provide all the support you need.
- Please email on Monday 7th June if your child or anyone in your household has symptoms or has tested positive over the half term break after Thursday 3rd June 2021.

Thank you again for your on-going support and understanding during this still difficult time for everyone.

Yours sincerely,

Dr Ralf Müller

Headteacher.